



2019 ARC Internship Program Host Application

The ARC Foundation will sponsor an intern during the summer of 2019. Under this unique arrangement, ARC will partner with an ARC-member organization to coordinate the internship program. Key details:

- Intern will be hosted by the ARC member organization.
- Internship will be worth \$5,000 -- \$3,000 to be underwritten by Gardner & Gardner Communications through the ARC Foundation; \$2,000 to be funded by the hosting organization through the ARC Foundation.
- \$1,000 of the total \$5,000 will be used for the intern to attend the annual professional development meeting of ARC – to be held June 20-22 in Kansas City, Missouri.
- The intern will spend 80% of his/her time on host organization projects and 20% to support and attend the ARC annual meeting.
- The internship will be 10-12 weeks long.
- The host organization will be chosen by Jan. 5, 2019.
- Student application deadline is Feb. 28, 2019, and be selected in April.
- Intern will be chosen by a representative of the host organization, along with a representative of Gardner & Gardner Communications and one board representative.

Organization Name: _____

Organization Address: _____

Location intern will be working (if different from above): _____

Contact Person: _____

Email: _____ **Phone:** _____

Name of ARC Member(s) in your organization (You must have an ARC member on staff to apply for this Opportunity.): _____

Description of your organization: _____

Responsibilities/experiences/projects the intern will likely be involved with: _____

Skills required or desired: _____

Why do you believe this internship will be a good opportunity for your organization as well as the ARC intern?

What is your organization's philosophy regarding public relations and the internship experience?

All applicants will be notified of the outcome shortly after the selection process is complete.

Please send the completed application by email by Friday, December 28, 2018, to:

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